

**ADVERTISEMENT**

In pursuance to approval accorded by the General Administration Department, Govt. of Assam, vide letter No.GAG(B), 230/2014/Pt/168 dated 15.9.2020, applications are invited from intending candidates who are citizen of India as defined in Articles 5 & 8 of the Constitution of India for filling up of posts as mentioned below which are lying vacant under the amalgamated establishment of O/o the Deputy Commissioner, Nalbari, Assam. The application should be submitted in the Standard Form of Application as published in the Assam Gazette in Part-IX on or before 14.10.2020 up to 3.00 PM in the office of the Deputy Commissioner, Nalbari, P.O.: Nalbari, PIN: 781335.

**Vacancy Position, Qualification, Scale of Pay & Reservation:**

Sl. No.	Name of Post	Minimum Qualification	Scale of Pay	No of Post	Reservation
1	2	3	4	5	6
1	Driver	Minimum HSLC passed or equivalent from a recognized Board	PB of Rs. 14,000-60,500/- plus Grade Pay of Rs. 5,200/-	1	Open to all category
2	Office Peon	Minimum Class-VIII passed	PB of Rs. 12,000-52,000/- plus Grade Pay of Rs. 3,900/-	3	OBC-MOBC: 1, EWS: 1, UR:1
3	Chowkidar	Minimum Class-VIII passed	PB of Rs.12,000-52,000/- plus Grade Pay of Rs. 3,900/-	2	OBC-MOBC:1, EWS:1
4	Jarikarak	Minimum Class-VIII passed	PB of Rs.12,000-52,000/- plus Grade Pay of Rs. 4,400/-	4	EWS:4

**N.B.:** As per 100 point roster for EWS of the Government Notification NO. TAD/BC/68/2011/Pt-I/136 dated 04.11.2013.

**General Terms & Condition to apply:**

- Reservation for women and Person with Disability as per rule.
- The candidate must have registered their names in employment exchange and valid registration number along-with the date must be mentioned in their application.
- The applicant must not be less than 18 years and more than 40 years of age as on 1st January, 2020. The upper age limit is relaxable for the candidate of S.C./S.T./O.B.C. – MOBC etc. as per standing Government norms.
- Candidate already in service should apply through proper channel.
- Incomplete / defective applications shall be rejected without any intimation to the candidates / applicants.
- No application will be entertained after the scheduled date.
- All reservation including Economically Weaker Sections, if any will be followed as per standing Government norms as amended from time to time.
- The accepted applicants have to appear for a written test. All information pertaining to written test result and final result will be intimated through newspaper and notice board of the Deputy Commissioner Office, Nalbari.
- Canvassing directly or indirectly shall disqualify a candidate.
- The selected candidates will have to submit an undertaking to the authority that they will abide by the New Pension Rules of the Government.
- No TA / DA shall be paid by the Office for attending the written test and documents verification.

**How to Apply:**

- The candidates having the required essential qualification for the posts as mentioned above may apply for the posts by submitting application on or before date as fixed.
- Candidates have to send their application to the following address through post, super scribing the post applied for on the top of the envelop. The candidates may also submit application in the drop box placed at Room No. 9 in the office of the Deputy Commissioner, Nalbari. The postal address for submission of application is as follows: TO "THE DEPUTY COMMISSIONER, NALBARI :: OFFICE OF THE DEPUTY COMMISSIONER, NALBARI, PIN: 781335."
- For the post of Driver Candidates (a) Must possess proficiency in Driving (b) Must possess a valid four wheeler Driving License (LMV) issued by the Competent Authority (c) Candidates should be of sound health, both mentally and physically and free from organ defect / bodily infirmity likely to interfere with efficient performance of his duties (d) Candidates must not wear spectacles with dark or tinted glasses and (e) Required to undergo Medical Examination before appointment to the service.
- The candidate must submit self attested Xerox copies of the proof of Permanent Resident of Assam (Voter ID or PRC), Qualifying Examination, Age, Caste certificate etc. along-with recent passport size photograph and specimen signature at the application.
- Candidates belonging to Economically Weaker Section (EWS) are required to furnish proper "Income & Asset Certificate" issued from competent authority.
- Applicants who are already employed must apply through their respective Employer within the stipulated period.

**Sd/- Deputy Commissioner,  
Nalbari**